



**Caltrans District 4 Pedestrian Advisory Committee (PAC)
November 13, 2013 10:00 AM – 12:00
Meeting Summary**

The meeting was attended by the following PAC members:

Wendy Alfsen, California Walks
Rocky Birdsey, Marin Center for Independent Living
Kenneth Chin, City of San Mateo
Anne Darrow, Napa County Office of Education
David Grant, San Francisco resident
Carol Levine, Alameda County resident
Bob Planthold, San Francisco resident, CalPed
Sofia Recalde, Contra Costa County resident
David Simmons, Santa Clara County resident
Joel Slavit, San Mateo County Transit District

Non-members:

Matthew Bomberg, Alameda County Transportation Commission
Diane Dohn, Sonoma County Transportation Authority
Beth Thomas, Caltrans District 4 Pedestrian Coordinator and PAC Liaison
David Giongco, Caltrans HQ Local Assistance
Alyssa Begley, Caltrans HQ Office of Community Planning
Aprile Smith, Caltrans D4 Pedestrian and Bicycle Branch

Agenda Item #1: Welcome and Introductions

A quorum was reached.

Agenda Item #2: Review and Approval of Summary of March 2013 Meeting

The March 2013 meeting summary was approved unanimously.

Agenda Item #3: State Active Transportation Program development and relationship to Federal Transportation Alternatives Program in MAP-21

David Giongco provided a summary of the State Active Transportation Program, including

funding and key dates for the first cycle of grants. He answered questions from PAC members regarding application requirements and criteria. A link to the video presentation will be sent to Beth for distribution.

Agenda Item #4: Review and comment on proposed modification to California Highway Design Manual guidance on Bulbouts (curb extensions)

Proposed changes to the California Highway Design Manual guidance on bulbouts were presented to the PAC. Wendy commented that the bulbout figure should refer to the “Vehicle Lane” instead of “Travel Lane”.

Agenda Item #5: Caltrans Complete Streets Implementation Action Plan, process for updating it, and Complete Streets resources

Alyssa Begley gave an update on Caltrans’ Complete Streets Implementation Action Plan. Comments and questions were provided by PAC members on training needs and the schedule for updating Caltrans guidance documents. Beth was asked to distribute the Annual Report update to PAC members once it is adopted. Wendy expressed concern with opportunities for public review and recommended moving the Executive Board review and approval to sometime after March. Alyssa will discuss with staff on revising schedule to accommodate public input.

Agenda Item #6: Updates on Policies/Guidance/Issues Previously Presented

Beth will send out contact information for study locations on the National Cooperative Highway Research Program Study “Develop Crash Modification Factors for Uncontrolled Pedestrian Crossing Treatments”. Matthew asked if study locations are still being sought.

Agenda Item #7: Public Comment

No public comments were made.

Agenda Item #8: Topics for Next Meeting, Announcements and Information Sharing

No announcements were made.